

## Visiting Secondary Schools

- Request an individual guided tour during the school day when pupils are present.
- Before visiting, ask friends and/or other members of the community about the school.
- Take an English speaking friend or family member with you.
- Take your child with you.

## Questions to Ask About Secondary Schools

Information, such as the secondary school's Ofsted report, their behaviour policy and their SEN report, can be quickly found on the secondary school's website. Links to the websites of a number of suitable secondary schools are on an email Stephen Hawking School will send you.

Questions that you may find useful to ask when visiting a secondary school include:

- does the school require pupils to wear a uniform?
- what is the school's staff/pupil ratio?
- what additional support is available to individual pupils?
- are classes arranged by age, by ability or by other criteria?
- how is pupil progress monitored and assessed?
- how are parents/carers kept up to date with their child's progress?
- does the school provide extra-curricular activities for pupils?

- who do I contact if I have a concern?
- what medical facilities does the school have and can I see them?
- which medical professionals are based on-site and can I meet them?

## Transport

Year 6 pupils who currently use transport provided by the London Borough of Tower Hamlets, or the borough in which they reside, to access Stephen Hawking School will need to reapply for transport assistance to access the appropriate secondary school.

The London Borough of Tower Hamlets will send out application forms in June or July of 2023.

Parents/Carers who reside out of borough school should contact their home local authority as soon as they have confirmation of the secondary school their child will be attending.

## Help!

Jasmin, the Home/School Liaison Officer, will do her best to help answer your questions about the transition process and to put you in touch with the appropriate people.



## The Transition to Secondary School



### Where Next?

All parents/carers of Year 6 pupils will receive a Secondary Application form from the London Borough of Tower Hamlets or, if they reside out of borough, from their local authority.

The majority of SHS pupils resident in Tower Hamlets will move onto Stephen Hawking School's link secondary school, Beatrice Tate School, after Year 6.

Parents/Carers who reside out of borough can also choose Beatrice Tate School as their preferred option.

### Suitable Secondary Schools

All parents/carers of Stephen Hawking School Year 6 pupils will receive an email containing links to the websites of a number of suitable secondary schools.

Parents/Carers are still free to select another school of their choice.

Parents/Carers are not guaranteed the secondary school of their choice, although the local authority's decision can be appealed.

### Which Secondary School?

The choice of suitable secondary school for a child must be made by the parents/carers.

Stephen Hawking School staff will do their best to assist with the transition process but they **cannot** choose a secondary school for you **or** tell you which school to choose.

Stephen Hawking School staff **cannot** appeal the local authority's decision on which secondary school your child will be

attending, this must be done by the parent/carer.

### What Happens to my Child's Stuff?

Information about your child and postural management equipment will be transferred to their secondary school. This will include:

- school reports and annual reviews.
- medical records.
- therapists' reports.
- wheelchairs, standing frames etc

### Timeline

There will be a number of important events and deadlines between now and the time your child leaves Year 6.

You will also receive a number of important communications via letter, text and email.

It is essential that you look out for these and act on them in a timely manner.

### June 2024

- Visit Beatrice Tate School

### September 2024

- Parents/Carers should arrange visits to their other choice(s) of prospective secondary school(s)
- Secondary Application forms will be sent out

### October 2024

- Return completed Secondary Application forms to the address listed on the form.

### March 2025

- Year 6 parents/carers will receive notification of which secondary school their child will be attending
- Parents/Carers should begin the appeals process (if necessary)

### May 2025

#### Year 6 School Journey

- Staff from Beatrice Tate School will visit Stephen Hawking School to meet their prospective new pupils.

### June 2025

- Staff from Beatrice Tate School will spend a day at Stephen Hawking School with their prospective new pupils
- Year 6 pupils who will be moving to Beatrice Tate School will make several day visits to their new school

### June/July 2025

- London Borough of Tower Hamlets transport application forms will be sent out

### July 2025

- Year 6 Play
- Year 6 Leavers Assembly